

BIA BOARD OF MANAGEMENT MEETING

Tuesday, September 15, 2009
Township Office Boardroom
51 Toronto Street South
Start: 6:35 PM Finish: 8:10 PM

DRAFT

IN ATTENDANCE

Bev Leslie – Chair
Kerri Gallacher – facilitator

Board:
Pat Mikuse
Scott Rutledge
Tobin Taylor
Jack Ballinger (left meeting at 7:15p.m.)

Bev called the meeting to order at 6:35 PM.

September 15th agenda.

Motion to approve by Pat, seconded by Tobin. All in favour.

August 20th meeting minutes.

Motion to approve as read made by Scott. Tobin seconded. All in favour.

The invoices were listed on the agenda as paid in interim.

Motion to approve invoices by Jack.

Motion seconded by Pat.

All in favour.

2. Halloween Parade

This year's Halloween parade will be held on Saturday October 31st. Road closure will be in effect from 7:00 p.m. – 9:00 p.m. from the intersection of Railway Street and Brock Street to the intersection of Main Street and Brock Street. Bev will be contacting police, ambulance, fire and the works department to notify them of the closure.

Jack is working on floats for the parade, has security measures in place and is organizing the bands for the evening. Jack also requested a note be sent out to businesses and storefronts along the route asking that they decorate their windows for the event.

Motion to approve the parade go ahead as planned by Tobin. Seconded by Scott. All in Favour.

Discussion on having ads go into both Uxbridge papers in the weeks leading up to the parade including a colouring contest and prizes for participants.

Motion to approve newspaper ads and colouring contest plan made by Scott. Seconded by Pat. All in favour.

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3. Trails Donation

The BIA has been offered a table at the Trails Capital kick-off on October 3rd. The table will be open for 3 hours during the event. Some discussion around what the BIA will offer during that time. Chili a possibility – Bev will check into it further. Bev also asked for support from the board to staff the table and be on hand at the event.

4. Street Furniture Approval

The Street Furniture Proposal has been passed through the last meeting of Council. Bev briefly went over the Benches (DuMor Bench #162-60 in black), Garbage Receptacles (DuMor #148-32 in black) and Bike Racks (Stresscrete North York Bicycle Racks #KBR20) that have been purchased for the downtown street.

Also some discussion on Holiday banners and how they will work with the new light poles already in place. Bev will be getting quotes from a few different providers and will report back at the next meeting. Pat asked that storage facilities also be brought to the next meeting at which time a decision will be made re. storage of the banners and decorations.

5. CTAB Rep Report

Tobin was unable to attend the last committee meeting due to work commitments. Item to be brought forward to next scheduled board meeting.

6. Revitalization Committee Rep Report

Bev briefly discussed last sessions of this committee and will report again on the progress at the next meeting.

7. New Uxbridge Downtown Vision Plan

Bev distributed copies of the new plan to the board members. There is a meeting tentatively planned for September 28th to discuss this vision plan. Kerri will check with Town Hall to see if meeting is still going forward and will let board members know via email. If the meeting is on schedule, board members that are interested in attending would find the plan to be quite informative.

8. BIA Bucks / Holiday Magazine

BIA Bucks were discussed at last meeting and board will still be going forward with the idea. Discussion on methods of distribution. One idea is to have them distributed at the Christmas parade and another is to have someone dress up and go to various locations around town and distribute them randomly. Item will be brought forward to next meeting for decision.

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The Holiday Magazine idea is underway. Pat suggested that the plan be written out as a formal proposal before sending to both newspapers for quote. Scott will work on that over the next few days and once quotes are received they will be sent out to board members via email for vote.

Christmas Committee will be meeting later in the week and will have further discussions on ideas and will report back at next meeting.

9. Levy

Bev distributed the print-outs of BIA members by location to board members in attendance. Each will be responsible for contacting members to discuss levy changes. Scott asked that Bev create a template to be handed out to members during discussion outlining the changes and facts about the new levy. Pat asked that the board look at this as priority and work on contacting members as soon as possible.

10. South End Event

Bev would like to have an event in the South end of town during the middle of October possibly in the Williamson parking lot. Ideas include pie making contest, scarecrow making, carnival rides or a fishing contest. All will be discussed further and plans will begin soon.

Scott motion to adjourn. Seconded by Bev. All in favour.

Meeting Adjourned at 8:10 p.m.

Next meeting October 15th at 6:30 p.m. Scribes Room